



UNIVERSITY OF KWAZULU-NATAL

SCHOOL OF ENGINEERING

### Certificate of Progress

This covering sheet must be attached to your detailed Vacation Work report as the first page of the report. The covering sheet of the Vacation Report must be signed by your employer and completed in full and handed in to the administration staff in your department (Mrs Nokukhanya Ngcobo, Chemical Engineering, by NO LATER THAN THE LAST DAY OF FEBRUARY for the Dec – Jan vac work or FIRST DAY OF SEPTEMBER for July vac work).

Student's name: \_\_\_\_\_

Student's number: \_\_\_\_\_

Programme of Study: \_\_\_\_\_

Year of Study: \_\_\_\_\_

Employer: \_\_\_\_\_

Worked from: \_\_\_\_\_ to: \_\_\_\_\_

Number of working days absent during the above period: \_\_\_\_\_

Outline of jobs for which student was employed:

.....  
.....  
.....  
.....  
.....  
.....  
.....

Employer's/Mentor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer's/Mentor's Name: \_\_\_\_\_

Employer's/Mentor's Telephone Number: \_\_\_\_\_

Student's contact telephone number: Cell/Home:

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#### School of Engineering

Postal Address: Howard College Campus, Durban, 4041, South Africa

Telephone: +27 (0)31 260 3119    Facsimile: +27 (0)31 260 1118    Email: [ngcobon8@ukzn.ac.za](mailto:ngcobon8@ukzn.ac.za)    Website: [www.ukzn.ac.za](http://www.ukzn.ac.za)

Founding Campuses: ■ Edgewood    ■ Howard College    ■ Medical School    ■ Pietermaritzburg    ■ Westville

**The employer/supervisor/mentor is requested to answer: Yes (Good), No (Poor), N/A or comment briefly on the following:**

1. Time-keeping and conduct:.....  
.....  
.....
2. Ability to communicate effectively, both orally and in writing: .....  
.....,.....  
.....
3. Ability to work independently or in a team: .....  
.....,.....  
.....
4. Ability to conduct experiments, investigations and/or designs competently: .....  
.....,.....  
.....
5. Did the student demonstrate an awareness of the impact of engineering activity on the social, industrial and physical environment?  
.....  
.....,.....  
.....

Other Remarks:

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***For office use only:***

Report marker: (Name of academic) .....

Report accepted or not: .....

Comments:  
.....  
.....  
.....  
.....  
.....

Date: ..... Signature of Marker: .....

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