

## UKZN Chemical Engineering Assignment and Project Report Deadlines

Dear Student

The Chemical Engineering programme at UKZN is accredited by the Engineering Council of South Africa (ECSA), and as such all graduates must meet the required ECSA Exit Level Outcomes (ELOs). Two of these outcomes (ELOs 10 and 11, Engineering Professionalism and Engineering Management respectively) are partly assessed through professional practice and project management:

“Exit-level Outcome 10: Engineering professionalism

Demonstrate critical awareness of the need to act professionally and ethically and to exercise judgment and take responsibility within own limits of competence.

Range Statement: Evidence includes case studies typical of engineering practice situations in which the graduate is likely to participate. Ethics and the professional responsibility of an engineer and the contextual knowledge specified in the range statement of Exit Level outcome 7 is generally applicable here.

Exit-level Outcome 11: Engineering management

Demonstrate knowledge and understanding of engineering management principles and economic decision-making.

Range Statement: Basic techniques from economics, business management; project management applied to one’s own work, as a member and leader in a team, to manage projects and in multidisciplinary environments”

(Qualification Standard for Bachelor of Science in Engineering (BSc(Eng)/Bachelor of Engineering (B.Eng): NQF level 8, Engineering Council of South Africa document E-02-PE\_Whole\_Qualification\_Standard\_r4.pdf available at <https://www.ecsa.co.za/EcsaDocuments/sitepages/ecsa%20documents.aspx#Accreditation> last accessed 2<sup>nd</sup> February 2016, 3.30pm)

To develop undergraduate students towards finally meeting these outcomes, one important aspect is the timeous submission of completed project work and assignments. This speaks to both professional practice (it is imperative in an Engineering environment to meet deadlines) and project management (planning work to ensure meeting of those deadlines).

Within the Chemical Engineering curriculum, there are multiple modules at all levels which have project and assignment work involved. These culminate in the third and final year design projects and the final year lab projects. In all project and assignment work within the programme, there are strict (to the minute) deadlines which must be met. **Failure to submit work by a deadline will result in a mark of zero for that work.**

In modules where the Exit Level Outcomes are being finally assessed (as stated in the module outlines), **failure to submit in time will result in both a zero mark for the assignment/project report AND failure of the module through a failure of the sub-minimum requirements.**

Assignment and project report deadlines will be provided with the relevant module documentation in all cases. All submissions must be made via the submissions box in the first floor corridor.

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Declaration:

I.....(name) UKZN student.....confirm that I have read and understood the Chemical Engineering programme requirements regarding submission of assignments and reports. I also understand that should I not submit a required piece of work in the form of an assignment or project report by the deadline, that I will receive a mark of zero for that assignment and that if this is a report linked to final assessment of an Exit Level Outcome, I will receive a fail subminimum for the module.

Signed.....in Durban

Dated.....

Please note that in cases where a student is incapacitated through illness/injury and cannot personally submit their assignment or project report, they MUST inform the module coordinator by UKZN email, AND submit an electronic copy of the final report by email prior to the deadline for submission passing. Time stamps on the email receipt will be used to ensure the assignment or project report has been submitted by the deadline. On return to campus, the student must submit an identical printed copy of the report along with a valid medical certificate to the module coordinator. Failure to follow this procedure, or any changes to the electronic copy prior to printing will result in a mark of zero for the assignment/report.

DOC: CHEMICAL ENGINEERING ASSIGNMENT DEADLINES/ 03 FEB 2016